

National Training Scheme for Bone Densitometry Supervisor Agreement

You have been named as a supervisor for a candidate for the 2023 National Training Scheme in Bone Densitometry.

The [National Training Scheme for Bone Densitometry](https://www.theros.org.uk/ntsbd) consists of a two-day lecture course followed by the option to complete an examination and portfolio. Successful completion of all three stages leads to Certification in Bone Densitometry providing operators with proof of their competence to perform bone densitometry measurements. More information is available at www.theros.org.uk/ntsbd

Candidates submitting a portfolio must have a nominated supervisor.

Please do the following:

- 1) **Read** the following supervisor role description.
- 2) **Complete the supervisor agreement table** to confirm you agree to act as a supervisor for the candidate.
- 3) **Return the form** by email to joanne.dawelane@theros.org.uk Supervisor role description:

The supervisor should be:

- the candidate's line manager or clinical supervisor;
- familiar with the DXA technology used in this portfolio.

The supervisor should support the candidate in the following ways:

- support with portfolio submission (e.g. provide appropriate study time and access to equipment in order for the candidate to prepare their portfolio, ensure that the content of the portfolio reflects clinical practice at that centre and provide support to the candidate in preparing their portfolio);
- act as a referee for the candidate (to confirm that they work in stated hospital and in stated role).

The supervisor is responsible for:

- ensuring that the candidate has anonymised all scans and data, in line with the instruction in the Portfolio Requirements and Instructions, to ensure that there is no patient identifiable information contained within the portfolio.
- The supervisor will be asked to complete a Supervisor Declaration Form which will be included in the candidate's Portfolio Submission, declaring that the candidate: has performed and analysed all scans for their portfolio; has followed the instructions in the portfolio requirements document provided to the candidate; has anonymised all scans and data and that the portfolio is the candidate's own work and accurately reflects the range of patients scanned at their unit.

ROS will:

- ask the candidate to provide the name of their supervisor when they register to complete the portfolio and provide a contact email address for the supervisor;
- email the following scheme documents to the supervisor: 'Portfolio Requirements and Instructions', 'Rules and Regulations' and 'Supervisor Declaration Form'.

For more information, contact:

Joanne Dawe-Lane, Training and Education Manager, Royal Osteoporosis Society E: joanne.dawelane@theros.org.uk T:01761 473100 or courses@theros.org.uk

Supervisor agreement:

By completing the form below, you confirm that you are willing to be the candidate's supervisor and willing to be contacted by the Royal Osteoporosis Society about their submission.

Name of candidate you will supervise	
Name of supervisor	
Date	
Signature of supervisor	
Contact details of supervisor	
Address	
Telephone (daytime)	
Email	

Return the form by email to:

joanne.dawelane@theros.org.uk

Data protection information

We would like to keep in touch with you about our work and ways in which you can get involved. If you would like to receive information about our range of health professional training opportunities, please contact: Courses@theros.org.uk
We won't pass your details on to other organisations.